**Arts & Sciences Council Meeting Agenda**

**Monday, May 7, 2018, 3:30pm**

**Drake Room, Olmsted**

Madden, Caldwell, Brown, Mallea, Garriott, Kent, Courard-Hauri, Zwier, Luttrell, Sleister, Christensen, Cravero, Freeman-Miller, Chinatsu

1. Call to order
2. Report from the Dean
   1. Gesine got to hear divisional priorities, case statements
   2. 770, CAS made it, other colleges haven’t. TD at multiple colleges/universities
      1. May need to talk about reducing staff
      2. Hard to sustain that effort over time-what is sustainability-target may change next year
3. Introduction of new members; overview of Council’s responsibilities and committees
   1. About each one.
4. Election of 2018-2019 Council Vice-Chair
   1. Ann Cravero elected
5. Selection of 2018-2019 committee chairs [*newly elected Council members are welcome to leave after this agenda item*]
   1. Tabled to organizational meeting
6. Approval of March and April minutes (two attachments)
   1. Approved
7. Committee reports
   1. Faculty Senate:
      1. To change how yearly and semesterly sabbatical pays are handled-next fall
      2. Representation issue is going to be voted on hopefully this year, probably next year
   2. Tech Committee
      1. One Drive, Training, 4 3-hr sessions, come and go thing
         1. Admin Office getting done now, academic units are done
      2. Lots of classrooms are going to get upgraded-don’t know which rooms yet
   3. Diversity Committee
      1. Assembling a “best practices around learning accommodations” and syllabus statement
      2. Erin Lain is ex-officio member
      3. Evaluation about what services are available for international students and students who have a hard time with english
8. New business: Revisions to College P&T guidelines (two attachments, approved by Cabinet)
   1. Discussion of P&T Handbook
      1. Department chairs, council, and faculty had an opportunity to review
      2. Ad-hoc committee created two years ago.
      3. Approval asked for so it can go to University Council and AUT for legal review, then would come back to Council in the fall, and then full-faculty vote (not necessarily, but Joe wants it to go there if it can)
      4. Where is recruitment located (c and e in the service category)
      5. How could candidates read it with the departments have to be kept honest, may delay review if the committee feels it isn’t complete. The candidate may need to watch their departments (what is flow of control). Course observations, i.e. who they contact if their department is concerned? One sentence on process.
      6. Vote: unanimously approved for next steps for P&T Handbook
   2. Discussion of P&T Operating Procedures
      1. Vote: unanimously approved for next steps for Operating procedures
9. New business: Proposed changes to Data Analytics program (one attachment, approved by Cabinet)
   1. Moved to approve
   2. Discussion:
      1. Minor change, streamline the process, not specialized. Adding 3 courses to the core
      2. Vote: unanimously approved.
10. New business: New course and course change proposals from Curriculum Committee (if needed—attachments will be sent separately)
    1. ART 156
       1. Discussion: concerned about the 4 credit hours, no clear explanation about why it should be 4. Need more explanation
          1. Tabled
    2. SCSR 126, SCSS 136, SCSS 138
       1. Discussion: should SCSS 136 be taught as a special topics first, why is it a summer 2018 question, last minute.
       2. Voted: unanimously approved
11. Adjournment and thanks for your service!